

# STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Planning and Economic Development

## MEMORANDUM

**TO :** Director : Planning and Economic Development  
(Dupré Lombaard)

**FROM :** Customer Interface & Administration

**DATE :** 2017-02-23

**SUBJECT :** Advertising procedure: Land Use Planning Applications

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### PURPOSE

With reference to several recent meetings and interactions with yourself and the Manager : Land Use Management in respect of advertising of Land Use Planning Applications, I was instructed to formulate wording to the effect that the applicants be informed that they need to identify the scope and range of advertising required for their particular proposal.

### The following wording is proposed in this regard :

The Municipality has decided that you are informed that the onus is on the applicant to identify the properties that will be impacted by the application and to undertake the necessary advertising thereof to these parties. The Land Use Management Department suggests and proposes that the applicant notifies all the owners of the properties, which in the applicant's view, will be affected by the land use development application. It means that the applicant must identify those properties that will be influenced by a possible impact such as: site and road accesses, additional traffic, noise and air pollution, any environmental impact, visual impact, privacy etc.

Kindly provide this office with a locality plan indicating the affected properties that you will consult in the advertising of this matter, upon receipt of which you will be provided with the owner address information for these properties together with the standardised templates to be used in the advertising of this matter. Kindly acquaint yourself with the prescriptions of Sections 44 to 51 of the Stellenbosch Municipality Land Use Planning By-law, October 2015 which clearly describes the processes, contents and alternative methods for public participation.

### RECOMMENDATION

That approval is granted in respect of the wording proposed and that implementation thereof is with immediate effect in accordance with the instructions of the Land Use Management Section.



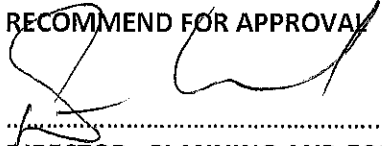
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HEAD : CUSTOMER INTERFACE & ADMINISTRATION

23/02/17

DATE

RECOMMEND FOR APPROVAL



DIRECTOR : PLANNING AND ECONOMIC DEVELOPMENT

YES/NO

23/02/2017

DATE

APPROVED	<input checked="" type="checkbox"/>
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NOT APPROVED	<input type="checkbox"/>
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Conditions (if any) : 